**Appendix B - Data Rectification Request Form**

*Under the General Data Protection Regulation (GDPR), you have the right to have your data rectified where it is inaccurate or incomplete. You may use this form to request that your personal data is rectified. [The process to deal with a Data Rectification Request is contained within the SAMS Membership GDPR Privacy Notice.]*

|  |  |
| --- | --- |
| **Personal details** | |
| Your name: |  |
| Your membership number: |  |
| Telephone number: |  |
| Email address: |  |
| Home address: |  |
| **Data you wish to be rectified** | |
| Please use the space below to describe, in as much detail as possible, the data which you believe to be inaccurate or incomplete  Please use the space below to describe, in as much detail as possible, the amendments or additions you wish to be made to the data | |
| **SAMS Member declaration** | |
| I confirm that I am the SAMS Member named above and the information requested above is in relation to me. I understand that I may be required to provide evidence to verify my identity. | |
| **Your signature:** |  |
| **Date:** |  |