

Annex 1 to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet: UK OBAN01

1. Institutional Information

1.1. Institutional details

Name of the institution	Scottish Association For Marine Science
Erasmus Code	UK OBAN01
EUC	228532
Institution website	http://www.sams.ac.uk
Online course catalogue	http://www.sams.ac.uk/education

1.2. Main contacts

Contact person	Shona Magill
Responsibility	ERASMUS+ Institutional Coordinator Central management of the ERASMUS+ program Contact person for Erasmus + Agreements, Student and Staff Mobility (Incoming and Outgoing)
Contact details	Phone: +44 (0)1631 559290 - Fax: +44 (0)1631 559001 Email: shona.magill@sams.ac.uk

2. Detailed requirements and additional information

C. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended Level
Student Mobility for Studies	Any	English	English B2
Staff Mobility for Teaching	Any	English	English B2

D. Additional requirements

Information about infrastructure to welcome students and staff with disabilities available on individual request depending on special needs. Please contact: shona.magill@sams.ac.uk

E. Calendar

ii. **Nomination Deadlines:** Applications/information on students nominated must reach our institution by:

Autumn term (Sep till Dec)	1st June
Spring term (Jan till April)	1st November

- iii. **Decision Response :** The receiving institution will send its decision within 8 weeks.
- iv. **Transcripts of Records :** A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished
- v. **Termination of Agreement :** A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.]"

F. Additional information

a. Grading system :

For information on the Grading system please contact Shona Magill shona.magill@sams.ac.uk +44 (0)1631 559290

Information on the ECTS Credit equivalence see <http://www.sams.ac.uk/education/international>

b. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact person	Polly Crooks
Responsibility	Contact person for incoming students
Contact details	Phone: +44-1631 559335 - Fax: +44 1631 559001 Email: Polly.crooks@sams.ac.uk
Website	http://www.sams.ac.uk/education/international

c. Insurance

Our institutions will provide assistance in advising on insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Shona Magill
Responsibility	Contact person for incoming students or Legal Secretary
Contact details	Phone: +44-1631 559290 - Fax: +44 1631 559001 Email: shona.magill@sams.ac.uk
Website	

d. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Anna Kane
Responsibility	Contact person for incoming students
Contact details	Phone: +44-1631 559427 - Fax: +44 1631 559001 Email: accommodation@sams.ac.uk
Website	

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