**RD1: RESEARCH DEGREE STUDENT APPLICATION**

**Please complete each section of this form and return with the following documentation by email to SAMS Graduate School** [**masters@sams.ac.uk**](mailto:masters@sams.ac.uk) **.**

* Copies of all official qualification certificates and transcripts.   
  If your official certificates and transcripts are not in English, they must be accompanied by a full, certified translation provided by a professional translator/translation company.
* If English is not your native language, an English language test certificate (IELTS or equivalent with overall score of 6.5 and no element below 6.0) gained within the past two years.
* If you are not a UK national, a copy of the photo page of your passport, also include any pages which indicate a right of abode in the UK.
* A current CV (optional).

**References (see 1.7):** please ask your referees to complete and email the Applicant Reference Request form (available on the SAMS website) directly to [masters@sams.ac.uk](mailto:masters@sams.ac.uk)

SAMS Graduate School will submit a successful candidate’s full application to the UHI Graduate School Office to be considered by the University’s Research Degrees Committee.

# **ABOUT YOU**

**1.1 PERSONAL DETAILS**

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| **FIRST NAME(S)** |  | | |
| **SURNAME/FAMILY NAME** |  | | |
| **PREFERRED FIRST NAME** |  | | |
| **DATE OF BIRTH** |  | **COUNTRY OF BIRTH** |  |
| **NATIONALITY** |  | | |
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| **EMAIL ADDRESS** |  | | |
| **CONTACT TELEPHONE NO.** |  | | |
| **VIDEO CALL ADDRESS, if available** |  | | |
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| **ADDRESS (UK)** | | **ADDRESS IN HOME COUNTRY (IF NOT UK)** | |
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| **DO YOU REQUIRE A STUDENT VISA? If yes, please complete section 3.1**  **If no, and you are not UK National, or hold British nationality status, please provide detail in the free text box below to clarify what will be your visa status in the UK.**  **EU Nationals should indicate if they have pre-settled or settled status – please note, before an offer can be made, the University will require you to provide a** [**share code**](https://www.gov.uk/view-prove-immigration-status) **so we can confirm your Settlement Status.**  **I GIVE CONSENT to the University to check directly, if necessary, on my immigration history and/or current immigration status with UK Visas and Immigration (UKVI).** | | Choose an item.  Choose an item. | |
| ***Free text box, if required.*** | | | |

* 1. **EDUCATION, EMPLOYMENT AND PROFESSIONAL QUALIFICATIONS -** Please give the exact titles of qualifications, including any non-UK qualifications (in the language awarded - please **do not** give English equivalencies). Please note that qualifications gained outside of the UK will be checked by the international admissions team to ensure UK equivalency.

Please give the name of the awarding body if different from university/college attended.

Please note the standard minimum entry requirements listed under eligibility criteria on the SAMS website.

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| **FROM (Month/Year)** | **TO (Month/Year)** | **UNIVERSITY/COLLEGE ATTENDED** | **FT/ PT** | **SUBJECT** | **QUALIFICATION** | **DATE & CLASS OF AWARD/ MARK OBTAINED** |
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If any of your qualifications were obtained under a name different from the one given in Section 2, please enter the name here (and indicate which qualifications were obtained under this name).

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| **QUALIFICATION** | **TITLE** | **FIRST NAME(S)** | **SURNAME/FAMILY NAME** |
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* 1. **ENGLISH LANGUAGE QUALIFICATIONS -** All applicants for whom English is not their native language will be required to provide evidence of English language proficiency, usually in the form of an IELTS test, gained within the two years prior to their registration date (unless the student has a prior UK degree). For more information on English language requirements, please contact the UHI Graduate School Office or see: **www.uhi.ac.uk/en/studying-at-uhi/international/how-to-apply-to-uhi/english-language-requirements**

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| **What is your native language?** | | | |  | | | | |
| **IF NOT ENGLISH, Do you have any of the following English language qualifications? PLEASE click or ‘x’ box below as relevent.** | | | | | | | | |
| **IELTS** |  | | **Cambridge** |  | | **GSCE** | |  |
| **pearson** |  | | **toefl** |  | | **none** | |  |
| **OTHER (please specify):** | | | | | | | | |
| **Result (overall & by section)** | |  | | | **Date achieved** | |  | |

* 1. **EMPLOYMENT –** Please give details of your employment in the last five years (if applicable)

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| **FROM (Month/Year)** | **TO (Month/Year)** | **POSITION HELD & PLACE OF WORK** | **FT/ PT** | **NAME & ADDRESS OF EMPLOYER** |
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**1.5** **PROFESSONAL EXPERIENCE, PUBLICATIONS, RESEARCH** - You may use this space if you would like to provide details of any relevant professional or research experience, or details of publications.

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**1.6 PERSONAL STATEMENT (500 words maximum) -** You may use this space if you would like to provide additional information to support your application.

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**1.7 REFEREES -** Please provide the details of two recent academic references. These should not be relatives. Applicants who have already embarked on a PhD programme should provide at least one up-to-date reference from a current supervisor. **NOTE:** It is the applicant’s responsibility to send the Applicant Reference Request Form to each referee. Referees must submit their reference directly to [phd@sams.ac.uk](mailto:phd@sams.ac.uk) .

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|  | **REFEREE 1** | **REFEREE 2** |
| **NAME** |  |  |
| **POSITION & RELATIONSHIP TO APPLICANT** |  |  |
| **ORGANISATION & ADDRESS** |  |  |
| **CONTACT EMAIL** |  |  |

# **ABOUT THE RESEARCH**

* 1. **THE PROJECT**

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| **Project title –** provide the title of the project you are applying to – please note, if you are applying for more than one project, you will need to submit two separate applications | |
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| **HAVE YOU CONTACTED AN ACADEMIC ABOUT YOUR APPLICATION?**  If yes, please provide name: |  |
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* 1. **RESEARCH AREA, ACADEMIC PARTNER AND DEGREE you wish to apply FOR**

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| **PHD** | | |
| **PHD Research Area** | **Academic Partner** | **Mode of STUDY** |
| **Marine Science** | Choose an item. | Choose an item. |

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| **Masters by research (MRes)** | | |
| **MRES Research Area** | **Academic Partner** | **Mode of STUDY** |
| **ALGAL BIOTECHNOLOGY, BIOLOGY AND ECOLOGY (MABBE)** | Choose an item. | Choose an item. |

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| 1. **SUPPLEMENTARY QUESTIONS**   **3.1 APPLICANTS WHO REQUIRE A STUDENT VISA – PLEASE COMPLETE**   |  |  | | --- | --- | | **NAME AS SEEN ON PASSPORT** |  | | **PASSPORT NUMBER** |  | | **PASSPORT EXPIRY DATE** |  | | **PASSPORT COUNTRY OF ISSUE** |  | | **HAVE YOU EVER BEEN REFUSED A VISA FOR ANY COUNTRY, INCLUDING THE UK, IN THE LAST 10 YEARS?** | Choose an item. | | **IF YES, PLEASE PROVIDE FULL DETAILS AND ATTACH A COPY OF YOUR VISA REFUSAL DOCUMENTS** |  | | **COUNTRY OF RESIDENCE OVER LAST THREE YEARS AND PURPOSE OF THAT RESIDENCE, e.g. permanent, education, employment** |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **HAVE YOU PREVIOUSLY STUDIED IN THE UK? (If yes, complete table below)** | | | Choose an item. | | | | | FROM (Month/Year) | TO (Month/Year) | UNIVERSITY/COLLEGE ATTENDED | | SUBJECT | QUALIFICATION | DATE & CLASS OF AWARD/ MARK OBTAINED | |  |  |  | |  |  |  | |  |  |  | |  |  |  |  |  |  | | --- | --- | | **HAVE YOU PREVIOUSLY HAD A TIER 4/STUDENT ROUTE VISA?** | Choose an item. | | **HAVE YOU EVER VISITED THE UK BEFORE? If Yes, please give details below on the visa type(s) and provide a copy of this with your application.** | Choose an item. | |  | |   **3.2 ALL APPLICANTS**  The information below is not used in the selection process but is required for statistical purposes. Additionally, information regarding Health or Medical Conditions is gathered to enable us to work with you as early as possible to identify support needs you may have. We welcome applications from students with additional needs and are committed to supporting disabled students. We understand that being a disabled postgraduate researcher could raise some complex issues and we aim to meet a wide range of individual needs, where we reasonably can.  **HEALTH OR MEDICAL CONDITIONS –** Please click or ‘x’ box below as relevant:   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | No disability | | | | |  | I have a social/communication impairment such as Asperger’s syndrome/other autistic spectrum disorder | | | | |  | I am blind or have a serious visual impairment uncorrected by glasses | | | | |  | I am deaf or have a serious hearing impairment | | | | |  | I have a long-standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy | | | | |  | I have a mental health condition, such as depression, schizophrenia or anxiety disorder | | | | |  | I have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D | | | | |  | I have physical impairment or mobility issues, such as difficulty using my arms or using a wheelchair or crutches | | | | |  | I have a disability, impairment or medical condition that is not listed above | | | | |  | I have two or more impairments and/or disabling medical conditions | | | | |  | Information refused | | | | | I have personal care support | |  | I carry medicines which are time critical in their application (e.g., Epi-pen) |  | | Please describe any additional support requirements you may have: | | | | |   **GENDER** - Please click or ‘x’ box below as relevant  Male  Female  Other  Prefer to not disclose  **ETHNICITY** - Please click or ‘x’ box below as relevant  Asian British  Asian other  Black British  Black other  Mixed/multiple ethnic groups  Other  White British  White other  Prefer to not disclose |

# **4. STATEMENT BY APPLICANT**

a) I confirm that I wish to apply to register for a research degree at the University of the Highlands and Islands on the basis of UHI’s [research degree award regulations and policies](https://www.uhi.ac.uk/en/about-uhi/governance/policies-and-regulations/) and the [Terms and conditions for applicants and students](https://www.uhi.ac.uk/en/about-uhi/governance/policies-and-regulations/policies/).

b) Where self-funding\*: I understand that I am liable for any fees.

\*By selecting this option, you are confirming that you are responsible for guaranteeing your own funding for the duration of your studies. Please be aware that annual tuition fees are subject to revision and are typically increased by approximately 2% per annum. The Home fee for research programmes is the fee level set by UK Research and Innovation (UKRI).

Where funded: I understand the value of the award and that this is subject to the availability of funding.

c) I understand that the university reserves the right to withdraw registration made on the basis of information that proves to be untrue or misleading.

d) I understand that [Intellectual Property Rights](https://www.uhi.ac.uk/en/research-enterprise/res-policies/intellectual-property/) are automatically assigned to the University, but that an application can be made to opt out of this default position and my Director of Studies will provide further guidance on this, if required.

e) Processing of personal data - I confirm that I have read and understood the following statement: *The University of the Highlands and Islands and Academic Partners are registered under the Data Protection Act 2018. By signing this form you consent to these bodies holding and processing your personal data for all purposes connected with our statutory and business requirements. Where required, your information may be supplied to other official agencies e.g. Higher Education Statistics Agency (HESA), Scottish Funding Councils for Further and Higher Education. The information may also be: aggregated with other information and used for our own or other research purposes; used for the purposes of providing references, if we are asked to so do; and information on your progress may be disclosed to an organisation providing you with financial support.*

Please see our Privacy Notice [here](https://www.uhi.ac.uk/en/research-enterprise/grad-school/code-of-practice/) or visit [www.uhi.ac.uk/gradschool](http://www.uhi.ac.uk/gradschool) Note: this information is supplementary to the University’s HE admissions and enrolment privacy notices. Please note: you will be asked to provide a digital photograph during the enrolment process.

I confirm to the best of my knowledge that the information I have given on this form is correct.

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| **SIGNATURE** | **DATE** |