

Finance Business Analyst Manager

- Location: SAMS site, Dunbeg, near Oban
- Hours of work: 37 hours per week
- Salary range: £44,263 - £49,794 per annum
- Contract type: Open-ended

Company

The Scottish Association for Marine Science is an equal opportunity employer; we welcome applications from people with disabilities. We value the diversity of the people we hire and serve.

Diversity at SAMS means fostering a workplace in which individual differences are recognised, appreciated and respected, as well as responded to in ways that fully develop and utilise each person's talents and strengths.

Job Description

Your main responsibilities will be:

- Provide in-depth analysis of the financial drivers of the organisation – revenue, cost and cash in order to improve reporting to stakeholders.
- Work closely with the Head of Finance and Senior Finance Partners to provide a business partnering approach, ensure compliancy across services, working together to provide regular and accurate

information to internal/external customers, funders and regulatory bodies.

- To assist with the financial planning, budgeting, forecasting and reporting processes, including the preparation of monthly Management Accounts for the Group.
- Provide financial management of circa 100 research contracts, through regular monitoring and the provision of accurate financial and administrative advice to science project leaders across the organisation. This is to ensure that funding proposals are prepared in line with funder financial guidelines and SAMS internal financial requirements.
- To review, develop and maintain appropriate financial controls over the finance processes and balance sheet.
- Provide support to the Head of Financial Services, deputising as required.

Requirements and Qualifications

- Hold a professional accountancy qualification – CA, CIMA, ACCA.
- Experience of providing and developing financial information in a diverse organisation.
- Commercial sector experience – desirable.
- Experience and understanding of charity accounting, research and/or education organisation is preferred.

- Some people supervision or team management experience.
- Excellent communication skills: Ability to communicate well at all levels and to communicate financial information to non-financial managers.
- Some experience of dealing with external auditors and finance providers.

How to Apply

Applications may be submitted by e-mail, handed in to our reception team or by postal mail.

(Job Ref No: D24/24.JB)

(Scottish Association for Marine Science)

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(01631 559000)

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([Vacancies — Scottish Association for Marine Science, Oban UK](#))

Attention: (SAMS HR team)